

Elkhart and St. Joseph Counties Head Start Consortium
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Kathy Guajardo, Executive Director

January 21, 2009

10:00 A.M.

Consortium Board Meeting

I. Call to Order

President of the Consortium Board, Steve Mills, called the meeting to order at 10:35 a.m.

II. Roll Call

President Steve Mills called for the roll call.

Jim Conner	Middlebury Community Schools
Jim DuBois	Baugo Community Schools
Dick Reese	John Glenn School Corporation
James Kapsa (Pat O'Connor)	South Bend Community School Corporation
Kathy Guajardo	Executive Director, Head Start
Dr. Jerry Thacker	Penn-Harris-Madison School Corporation
George Dyer	Concord Community Schools
Steve Mills	School City of Mishawaka
Mark Mow	Elkhart Community Schools
Dr. Bruce Stahly	Goshen Community School Corporation
Larry Phillips	Union-North United School Corporation

Pat O'Connor attended the meeting in James Kapsa's absence. Joe Sabo, Wa-Nee School Corporation was also absent from the meeting.

III. Public Speakers

Mr. Mills asked if there was anyone present from the public who would like to speak. There were no speakers from the public.

IV. Adoption of the Agenda

Mr. Mills asked for a motion to approve the agenda as presented. A motion was made by Dr. Jerry Thacker and seconded by Jim Conner. Dr. Stahly suggested an amendment be made to the agenda to include a committee being appointed to look into the transportation issue with Union-North United School Corporation and their continuation in the Head Start Program.

A motion was made by Dr. Jerry Thacker and seconded by Mark Mow to adopt the amended agenda. All were in favor.

V. Approval of Minutes

Mr. Mills called for a motion for the approval of the minutes. A motion was made by Mark Mow and seconded by Dick Reese for approval. All were in favor.

VI. Communication

A.) Executive Director's Report

Kathy gave her report (as was enclosed in each Board packet).

B.) Policy Council Chairperson's Report

No report given

C.) Board Member's Communications

Mr. Mills gave a warm welcome to Jim DuBois as a new Board member. He also thanked Kathy Guajardo for the training provided to the Board earlier in the morning.

VII. Action Agenda

09-0121-01 Approval of Personnel Actions included in Human Resources Report

Kathy explained to the Board that some promotions had occurred due to job openings in the schools and additional positions opening due to paraprofessional needs. She also explained that due to new Human Resource Regulations, there might be times when temp employees would be used until the new employees could begin their duties due to the new employees needing to obtain a criminal check, TB test results, etc.

A motion for approval was made by Larry Phillips and seconded by Dr. Bruce Stahly. All were in favor.

09-0121-02 Approval of Distribution of Payroll, Summary of Actual Expenditures

Kathy explained that what was enclosed in the Board packet was the close-out sheet since the Grant closed out on October 31, 2008.

A motion was made for approval by Dick Reese and seconded by Jim DuBois. All were in favor.

09-0121-03 Amendment to Agenda

Mr. Mills stated that this was the amendment approved earlier in the meeting.

Mr. Mills suggested that he would like to appoint Larry Phillips, Dick Reese, George Dyer, and Dr. Bruce Stahly to a committee to look at the transportation issue for Union-North United School Corporation, make a recommendation, and bring that recommendation back to the Board.

A motion was made for approval by Mark Mow and seconded by Jim Conner. All were in favor.

VIII. Adjournment

A motion for adjournment was made by Dr. Jerry Thacker and seconded by Jim DuBois. All were in favor. Meeting was adjourned.

IX. Closed Session – 8:30 a.m.

**Respectfully Submitted by
Gayle Garrage**