

**Elkhart and St. Joseph Counties Head Start Consortium**  
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Kathy Guajardo, Executive Director

**May 4, 2009**

**1:00 P.M.**

**Consortium Board Meeting**

**I. Call To Order**

Steve Mills, President of the Consortium Board, called the meeting to order at 1:00 p.m.

**II. Roll Call**

President Steve Mills called for the roll call.

Jim Conner	Middlebury Community Schools
James Kapsa	South Bend Community School Corporation
Kathy Guajardo	Executive Director, Head Start
Steve Mills	School City of Mishawaka
Mark Mow	Elkhart Community Schools
Dr. Bruce Stahly	Goshen Community School Corporation
John Arnett	Union-North United School Corporation
Dick Reese	John Glenn School Corporation

Absent from today's meeting: Jim Dubois, Baugo Community Schools; George Dyer, Concord Community Schools; Joe Sabo, Wa-Nee Community Schools; and Dr. Jerry Thacker, Penn-Harris-Madison School Corporation. Mr. Mills stated that the record should show that there was a quorum.

**III. Adoption of the Agenda**

Mr. Mills asked for a motion to be made to accept the Adoption of the Agenda. The motion was made by Jim Conner and seconded by Dick Reese. All were in favor.

**IV. Action Agenda**

**09-0504-01 Approval of Cost of Living Adjustment (COLA)**

Dr. Stahly made a motion to pass this agenda item with additional employees to be hired at a later date. The motion was seconded by Mark Mow. All were in favor.

Mr. Conner asked if with the \$48,000 a section could be added in Elkhart to provide for more children. Kathy explained that would be coming up in an Expansion Student Grant.

All were in favor of the motion.

**09-0504-02 Approval of the American Recovery and Reinvestment Act (ARRA) Grant**

Dr. Stahly asked if the 1.84% was for one year only and then asked if \$1.84% also went toward the fringe. Kathy explained that he was correct that it was for a one year period, starting probably in June or July. Dr. Stahly asked if this was the \$94,000 and was it for a one year period. Kathy said it would be for about 15 months.

Mr. Mow stated that what he understood was that the 1.84% was for a one year period only and then it would be taken away. Kathy said yes, and that the paychecks should have a separate line that would read *ARRA* and show the amount each pay period for that one year.

Mr. Mills said that in other words, the employees would receive a 4.9% raise for one year and then it would drop to 3.06% after that. Kathy said that was correct.

Dick Reese stated it was kind of a foreign concept to them, because usually you negotiate something and then you keep it. Kathy said in this case the hope is that it will help the economy by getting people out spending in the community.

A motion was made by Dick Reese and seconded by Mark Mow. All were in favor.

**09-0504-03 Approval of the Quality Improvement Grant**

Mr. Kapsa asked if two staff personnel were hired, they could only be employed until September 30, 2010. Kathy stated that technically correct.

Dr. Stahly asked if it could be stated that \$38,000 be allocated for Transportation, \$192,000 for staff training and the remaining for classroom furniture and playground equipment.

Dr. Stahly made the motion to allocate for the Quality Improvement Teaching Grant for staff at Bethel College, 10% for Transportation, and the remaining for classroom environment. The motion was seconded by Dick Reese. All were in favor.

**V. Adjournment**

Respectfully submitted by  
Gayle Garrage

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Steve Mills, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathy Guajardo, Executive Director

\_\_\_\_\_  
Date