

Elkhart & St. Joseph Counties Head Start Consortium
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Kathy Guajardo, Executive Director

January 19, 2011

Closed Session – 8:00 A.M.

Open Session – 9:00 A. M.

Consortium Board Meeting

I. Call to Order

The meeting was called to order by Board President, Dr. Jerry Thacker. Dr. Thacker requested roll call be taken.

II. Roll Call

Kathy Guajardo	Head Start Executive Director
Dr. Jerry Thacker	Penn-Harris-Madison School Corporation
Jim Conner	Middlebury Community Schools
Richard Reese	John Glenn School Corporation
Joe Sabo	Wa-Nee Community Schools
George Dyer	Concord Community Schools
Dr. Bruce Stahly	Goshen Community Schools
Terry Barker	Union North United School Corporation

Absent from today's meeting were: James Kapsa, South Bend Community School Corporation; Jim DuBois, Baugo Community Schools; Mark Mow, Elkhart Community Schools; and, Dan Towner, School City of Mishawaka.

Also present at the meeting were Alison Fox of Baker & Daniels, Attorneys at Law, Dr. Mrytle Wilson sitting in for Superintendent Kapsa, and Wayne Stubbs, Concord Schools Assistant Superintendent.

III. Public Speakers

There were no public speakers present.

IV. Adoption of the Agenda

A motion for approval was made by Jim Conner and seconded by Richard Reese. All were in favor.

V. Approval of Minutes

Dr. Barker stated he had attended the last Board meeting but his name had been omitted as being in attendance. A motion for approval with the amendment to the minutes was made by Joe Sabo and seconded by Jim Conner. All were in favor.

VI. Communication

(A.) Executive Director's Report

(As enclosed in Board packet)

(B.) Policy Council Chairperson's Report

(C.) Board Member's Communication

Terry Barker commented on the appreciation he felt due to Kathy taking the time to get together with each Superintendent and meeting on an individual basis.

VII. Action Agenda

11-1019-01

Approval of Distribution of Payroll, Summary of Actual Expenditures

A motion for approval was made by Richard Reese and seconded by Terry Barker. All were in favor.

11-1019-02

Approval of Personnel Actions included in Human Resources Report

A motion for approval was made by Joe Sabo with an amendment added to the action agenda item, and seconded by Dr. Bruce Stahly. All were in favor except Terry Barker who abstained.

11-1019-03

Approval for the Finance Policy regarding Stipend, Temp Wage/Salary Increase for Additional Responsibilities

A motion for approval was made by Dr. Bruce Stahly and seconded by Terry Barker. All were in favor.

11-1019-04

Approval to Conduct an Annual Self Assessment for Head Start

A motion for approval was made by George Dyer and seconded by Richard Reese. All were in favor.

VIII. Adjournment

A motion for adjournment was made by Jim Conner and seconded by Joe Sabo. All were in favor.

**Respectfully Submitted by
Gayle Garrage**